

Student Guide for Online Tuition

Please read the information below and share with your parents too.

- Registration and Joining Lessons
- Register for lessons here: <https://lajna.be/departments/khidmat-e-khalq/al-zujaja>
- Make a Skype ID.
- You will receive an email with the link for joining a lesson
- You will be automatically added to the lesson.

Remember...

- These lessons are being organised for your benefit – make sure you make full use of them.
- Lessons will be taught by Ahmadi Muslim professional teachers who are taking time out specially to help you in different subjects. Show respect and at all times.

Lessons

- Try to sit in a quiet room where there are no distractions or potential disturbances present in the room. Parents are welcome to sit and learn with you.
- Come to the lesson 2 minutes before the start time and follow any instructions you are given so that the lesson can start punctually.
- Put your attendance in the chat.
- Each lesson will be for ± 1 hour.
- Teachers will make lessons interesting by sharing different learning materials like a PowerPoint presentation and video clips where relevant.
- Have a pen and notebook and make notes during the class.
- If you are not sure of anything or wish to ask a question, you can type this into the chat or wait for the teacher's permission.
- If you are having technical problems (e.g. you cannot see the presentation or hear the teacher's voice), sign out and in again. Write about any problems in the chat so that the moderator can pick this up and the lesson can continue uninterrupted.
- Some settings will differ on different devices (e.g. phone, laptop). E.g. on some phones the chat icon (speech bubble box) will appear on the top right of the screen. There can be a few seconds delay in seeing the next slide so be patient.

After lessons

- Keep your work safe after the lesson.
- Share what you have learned with your family members after the lesson.

- Encourage your relatives and friends in the Jama'at to sign up to lessons too here:
<https://lajna.be/departments/khidmat-e-khalq/al-zujaja>
- If you or your parents have any comments, questions or concerns then please email
zujaja@lajna.be

Jazakumullah ahsanal jazaa.